UWRL COVID-19 Information for Visitors

The Utah Water Research Laboratory (UWRL) is following all USU, local and state public health authority directives. We are taking the following precautions:

- **VISITORS to the UWRL** are limited to those with official business and must be pre-approved per the USU policy [https://www.usu.edu/covid-19/operations/travel](https://www.usu.edu/covid-19/operations/travel). Groups of **up to 10 visitors** are currently permitted. Hosts may request approval for larger groups if they establish appropriate protocols for lab and visitor safety. Request visitor approval using the attached form.

- **APPROVAL** will be granted for visitors following the CDC guidelines for safe travel. However, visitors should delay travel and cancel their visit if, in the 14 days prior to the visit, they (1) receive a positive COVID-19 test result, (2) develop symptoms of COVID-19, or (3) have been around someone diagnosed with or suspected of having COVID-19 (unless they have recovered from COVID-19 within the past 3 months, or are fully vaccinated).

- **TRAVELERS** to the UWRL are expected to (1) consider the risk in the locations they are traveling from and (2) answer the pre-travel screening questions on the visitor form to obtain travel/visit approval.

- **REMOTE MEETINGS** using web-conferencing tools are encouraged to minimize in-person meetings.

- **FACE COVERINGS** are required in all public spaces at the UWRL in accordance with State of Utah guidelines for State buildings including higher education. The receptionist has a supply of disposable, one-time use masks available for any visitors who don’t have one.

- **PHYSICAL DISTANCING/physical barriers** have been set up for employees and student teams who work in shared spaces.

- **HAND SANITIZER** is available in the lobby, conference rooms, and other locations for visitor use. Disinfectant wipes are also available to clean conference/meeting room surfaces.

- **IN-PERSON MEETINGS** should follow USU guidelines for physical distancing and room occupancy. Face masks are required but may be removed once seated and at least 6 ft. apart.

**NOTE:** These guidelines are in effect until USU authorities notify us to remove the COVID-19 restrictions.

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1 A visitor is anyone not employed by or registered as a student at Utah State University.
COVID-19 Pre-Travel Visitor Approval Request

Note that per current university policy (https://www.usu.edu/covid-19/operations/travel), a pre-travel approval process (at the department level) must be completed before visitors are formally invited to visit campus.

Visitor Approval Process:

1. Email completed forms (one per visitor) to Mindy Whiteley at uwrl.receptionist@usu.edu.
2. Please allow two business days for approval.

To be completed by the HOST:

a. Date of proposed visit: _____________________________________________________

b. Name and affiliation of visitor:______________________________________________

c. Email address of visitor:___________________________________________________

d. Name of UWRL host: ______________________________________________________

e. Research/Business purpose of the visit: _______________________________________

f. Length of time the visitor will be at the UWRL: ________________________________

g. Locations, in the UWRL, where the visitor will be meeting/working:

________________________________________________________________________

To be completed by the VISITOR:

Please mark one of the following options below, as applicable:

☐ 1. I have been fully vaccinated OR have recovered from COVID-19 within the past 3 months, and I will follow CDC guidance for vaccinated travelers:

☐ 2. I will obtain a negative COVID-19 test within 1-3 days before traveling, as recommended in CDC guidance for unvaccinated travelers: https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html#unvaccinated-people

☐ 3. OR I believe my risk of contracting or spreading COVID-19 is minimal because _________
   ________________________________
   ________________________________
   ________________________________